



SCAUG SUBCHAPTER SPONSORSHIP REQUEST FORM

Date Submitted: _____ Date of Event: _____

Name of Subchapter: _____

Person Requesting Sponsorship _____

Position within Subchapter: _____

Phone: _____ Email: _____

Name of Event to be Sponsored: _____

Amount Requested (Not to exceed \$500): _____

Purpose of Funds:

Process for Sponsorship Application from SCAUG:

- Use of supported activities including GIS Day Events, local Subchapter conference sponsorship, User Group meetings, etc.
- The Subchapter must be an officially recognized Subchapter of SCAUG in good standing by meeting the minimum requirements as set forth in the SCAUG Subchapter Guidelines.
<http://scaug.org/Sub-Chapter-Guidelines>
- Each Subchapter will receive up to \$500 per SCAUG budget year.
- Application must be submitted to the SCAUG State Representative who represents the area of the Subchapter. The State Representative will submit the application to the Regional Board for consideration at the next monthly SCAUG Board meeting. Contact information for the SCAUG State Representatives can be found at the following link: <http://scaug.org/CURRENTOFFICERS>
- Application must be submitted no later than 60 days prior to the sponsored event. Applications submitted less than 60 days will not be considered.
- Once the Application has been reviewed by the SCAUG Board at the Monthly SCAUG Board meeting the State Representative will work with the SCAUG Treasurer and Subchapter Representative to transfer funds if the request is approved.

Date Approved by SCAUG Board: _____